

**CABSAT & Satellite MENA 2012**  
**Official Room Reservation Form**  
**ROSE RAYHAAN BY ROTANA**

**1. Please complete this form using a black pen. For multiple bookings, please copy this form**

Title: _____ (Mr. Mrs. Ms)	Family Name: _____	Given Name: _____
Job Title: _____	State: _____	
Company: _____	Post / Zip Code: _____	
Address: _____	Country: _____	
City: _____	E-mail: _____	Telephone: _____
		Fax: _____

**2. Please reserve the following:**

Please tick boxes for your preferred options

<b>Rose Rayhaan by Rotana</b>	Single Classic Room	<input type="checkbox"/>	<b>Dhs. 650</b>	Tel: +971 4 3230111	Fax: +971 4 4081259
	Double Classic Room	<input type="checkbox"/>	<b>Dhs. 700</b>	Email: groups.rose@rotana.com	
		<input type="checkbox"/>		<i>Rates are subject to 10% Service Charge &amp; 10% Tax and inclusive of buffet breakfast</i>	
		<input type="checkbox"/>		<i>Rates are valid from 27th Feb - 02nd March 2012</i>	

**3. Flights Information**

Arrival Date: _____	Flight No: _____	Arrival Time: _____
Departure Date: _____	Flight No: _____	Departure Time: _____

**4. No reservations will be processed unless guaranteed by Credit Card Details**

I guarantee my room reservation with a Visa / MasterCard or American Express (please encircle) .	
Card Company: _____	Card No: _____
Expiry Date: _____	Name of Card Holder: _____
Date: _____	Signature of Card Holder: _____

**5. Are Visas Required?**

Yes  No

**No visas will be processed unless guaranteed by Credit Card Details**

Should visas be required, clear passport copies must be forwarded and the attached visa application form faxed back together with the room reservation form.

**6. Airport Pick-up Required?**

Yes  No

**7. Non-Smoking Room?**

Yes  No

**8. Terms**

Check-out time is at 12:00hrs.

For late check-out until 18:00hrs 50% of the above rate shall apply. For late check-out after 18:00hrs, one night full room rate shall apply.

Check-in time is at 14:00hrs.

Early check-in between 09:00hrs-14:00hrs shall be provided at no additional charge, however subject to availability.

Check-in earlier than 09:00hrs should be booked from the previous day.

In the event of No-Show or cancellation, the total number of room nights booked will be charged to the above credit card details.

<b>Booking Deadline:</b>	RESERVATION REQUESTS MUST BE RECEIVED NOT LATER THAN 27 th January 2012, AFTER WHICH RESERVATIONS WILL BE SUBJECT TO AVAILABILITY.
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**Please fax or email this form directly to Rose Rayhaan by Rotana at [Groups.rose@rotana.com](mailto:Groups.rose@rotana.com)**